**Minutes of the**

**Meeting of the Board of Directors**

**Tri-County River Valley Development Authority**

 **December 14, 2023**

 **East Peoria, Illinois**

**Directors Present**

Bill Atkins, Tazewell County

Jimmy Dillon, Peoria County Appointment

Josie Esker, City of Pekin

Patrick Hoban, City of Bloomington

Dawn Jeffries, Governor Appointment

Ty Livingston, City of East Peoria

Tim Schoon, Woodford County Appointment

Patrick Urich, City of Peoria

**Directors Absent**

Paul Flynn, Governor Appointee

Ryan Miller, Governor Appointee

**Others Present**

Warren Ribley, Executive Director

The meeting was called to order at 12:10 p.m. The Pledge of Allegiance was said. Roll call was made identifying that a quorum was present. New Board Director Patrick Hoban, representing the City of Bloomington, was recognized and welcomed. It was moved and seconded to approve the agenda. Following discussion, the motion passed. It was moved by Director Esker and seconded by Director Urich to approve the minutes of the November 9, 2023 meeting and the minutes and actions of all previous meetings as presented. Following discussion, the motion passed. It was moved by Director Urich and seconded by Director Livingston to approve the Treasurer’s report as presented. Following discussion, the motion passed.

The Chairman asked Executive Director Ribley to provide an update on the implementation of PA 103-0517.The Public Act expands the territorial jurisdiction of the TRVDA to include McLean County. The Mayors of Bloomington and Normal have been approached to make appointments with the TRVDA. Patrick Hoban, Executive Director of the Bloomington Normal Economic Development Council has been appointed by the Mayor of Bloomington and joined the meeting. The Mayor of Normal is pursuing an appointment.

**RFP 2024-001 Request for Proposal for Executive Director Services-** Chaiman Dillon presented a request for proposals for Executive Director Services as required by Public Act 103-0517. The request for proposals outlines a schedule for selecting an executive director that includes an application deadline date of March 1, and a schedule for selection of an executive director to become effective July 1, 2024. The request for proposal outlines qualifications for the position, a scope of work, request for compensation, and providing professional references. Following discussion, a motion was made by Director Urich, and seconded by Director Livingston to approve the Request for Proposal and to direct the Chairman to have the Request for Proposal to be posted on the TRVDA website and circulated to Directors. The motion passed unanimously.

There were no public comments. Board Directors were asked about potential projects for consideration. Following discussion, with no further business to come before the Board, the meeting was adjourned at 12:50 p.m.

Respectfully submitted,

Ty Livingston, Secretary